



Henderson County Auditor

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March 25, 2010

To: All Prospective Responders

Subject: Addendum No. 1 to Bid 7-10 for Commissary Services.

By this addendum to Bid 7 the following changes are:

Answers to questions regarding Henderson County Commissary

1. Who presently provides the inmate commissary services?
Answer: Keefe
2. Is a storage area available for commissary product inventory and if so how large is the room?
Answer: No storage area is available.
3. Could a list be provided of current commissary products be provided?
Answer: Henderson County would like to see the Proposing Vendor suggested list.
4. How many deliveries do the inmates receive per week and what is the dollar limit per inmate?
Answer: Inmates receive one delivery a week and there is no dollar limit.
5. What is the current commissary sales per week?
Answer: Approximate weekly sales is \$3500.00
6. What is the current % of commission paid by the current provider?
Answer: Current commission is 26%.
7. What were the commissary sales for 2009? What were the commissary sales for January 1, 2010 until present?
Answer: Approximate 2009 sales were \$200,000 + or -. 2010 current sales is \$50,500.00.
8. How many computers will we need to provide?
Answer: Need at least three computers.
9. What days do you want to run/distribute commissary?
Answer: Distribute one day a week on Wednesday's

Due to the length of time taken to answer the above questions, we are extending the deadline date one week, until April 13, 2010 at 2:00 P.M. Central Time to allow time for any vendor to make changes to their proposals and submit an amended proposal.

Sincerely,

Sherrie Carmichael
Assistant Auditor/Purchasing